INDEPENDENT AUDITOR'S REPORTS, BASIC FINANCIAL STATEMENTS, SUPPLEMENTARY INFORMATION AND SCHEDULE OF FINDINGS

JUNE 30, 2013

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# MORNING SUN COMMUNITY SCHOOL DISTRICT Officials June 30, 2013

<u>Name</u>	<u>Title</u>	Term <u>Expires</u>
Robert Fletcher	<b>Board of Education</b> Board President	2013
Robert Meteriel	Board Fresident	2013
Jason Hagge	Vice President	2015
Kathy Stocker	Board Member	2013
Karen Minnis	Board Member	2013
Mike Crow	Board Member	2015
	School Officials	
Doug Graber	Superintendent	2013
Kim Booth	District Secretary	Indefinite
Sue Bryant	District Treasurer	Indefinite
Gruhn Law Firm	Attorney	Indefinite

## Kay L. Chapman, CPA PC

119 W. Mississippi Drive, Suite 3 Muscatine, Iowa 52761 563-264-1385 kchapman@cpakay.com

## Independent Auditor's Report

To the Board of Education
Morning Sun Community School District:

## Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of Morning Sun Community School District, Morning Sun, Iowa, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements listed in the table of contents.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, I express no such opinion.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

## **Opinions**

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of Morning Sun Community School District as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with U.S. generally accepted accounting principles.

## Other Matters

## Required Supplementary Information

U.S. generally accepted accounting principles require Management's Discussion and Analysis, the Budgetary Comparison Information and the Schedule of Funding Progress for the Retiree Health Plan on pages 5 through 14 and 38 through 40 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. I have applied certain limited procedures to the required supplementary information in accordance with U.S. generally accepted auditing standards, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

## Supplementary Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Morning Sun Community School District's basic financial statements. I previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for the nine years ended June 30, 2012 (which are not presented herein) and expressed unqualified opinions on those financial statements. The supplementary information included in Schedules 1 through 3, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In my opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

## Other Reporting Required by Government Auditing Standards

In accordance with <u>Government Auditing Standards</u>, I have also issued my report dated December 16, 2013 on my consideration of Morning Sun Community School District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> in considering Morning Sun Community School District's internal control over financial reporting and compliance.

Kay S. Chesman, CA K.

Kay L. Chapman, CPA PC December 16, 2013

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

Morning Sun Community School District provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2013. We encourage readers to consider this information in conjunction with the District's financial statements, which follow.

## 2013 Financial Highlights

- General Fund revenues decreased from \$2,641,475 in fiscal 2012 to \$2,465,100 in fiscal 2013 and General Fund expenditures increased from \$2,335,330 in fiscal 2012 to \$2,449,796 in fiscal 2013. This resulted in an increase in the District's General Fund balance from \$124,966 in fiscal 2012 to \$140,270 in fiscal 2013, a 12% increase over the prior year.
- The decrease in General Fund revenues was attributable to decrease tuition and state grants received in fiscal year 2013. The increase in expenditures was due primarily to an increase in salaries and benefits paid in 2013.

## Using this Annual Report

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the District's financial activities.

The Government-wide Financial Statements consist of a Statement of Net Position and a Statement of Activities. These provide information about the activities of Morning Sun Community School District as a whole and present an overall view of the District's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report Morning Sun Community School District's operations in more detail than the government-wide statements by providing information about the most significant funds.

Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the District's budget for the year, as well as presenting the Schedule of Funding Progress for the Retiree Health Plan.

Supplementary Information provides detailed information about the non-major governmental funds.

Figure A-1 shows how the various parts of this annual report are arranged and relate to one another.

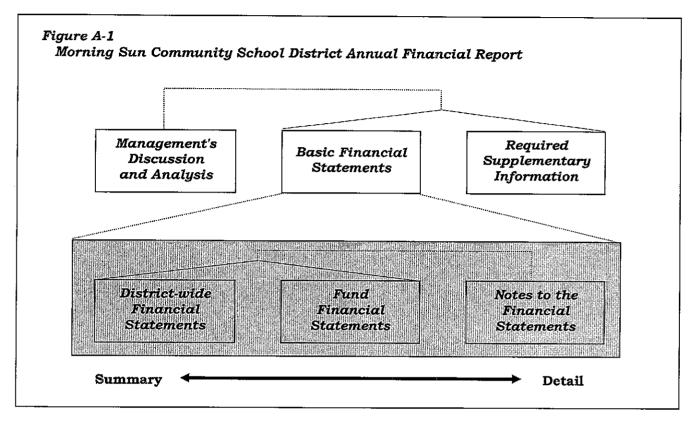


Figure A-2 summarizes the major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain.

Major Features o	of the Government-wide	e and Fund Financial S	tatements
-1.	Government-wide	Fund Stat	tements
	Statements	Governmental Funds	Proprietary Fund
Scope	Entire District	The activities of the District that are not proprietary, such as special education and building maintenance	Activities the District operates similar to private businesses: food services program
Required financial statements	Statement of net position	Balance sheet	Statement of net position
	Statement of activities	Statement of revenues, expenditures and changes in fund balances	Statement of revenues, expenses and changes in fund net position
			Statement of cash flows
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus
Type of asset/ liability information	All assets and liabilities, both financial and capital, short-term and long-term	Generally, assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included	All assets and liabilities, both financial and capital, short-term and long-term
Type of inflow/ outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due during the year or soon thereafter	All revenues and expenses during the year, regardless of when cash is received or paid

## Reporting the District's Financial Activities

#### Government-wide Financial Statements

The government-wide financial statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide financial statements report the District's net position and how they have changed. Net position – the difference between the District's assets and liabilities – is one way to measure the District's financial health or financial position. Over time, increases or decreases in the District's net position are an indicator of whether financial position is improving or deteriorating. To assess the District's overall health, additional non-financial factors, such as changes in the District's property tax base and the condition of school buildings and other facilities, need to be considered.

In the government-wide financial statements, the District's activities are divided into two categories:

- Governmental activities: Most of the District's basic services are included here, such as regular and special education, transportation and administration. Property tax and state aid finance most of these activities.
- Business type activities: The District charges fees to help cover the costs of certain services it provides. The District's school nutrition program is included here.

#### Fund Financial Statements

The fund financial statements provide more detailed information about the District's funds, focusing on its most significant or "major" funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs.

Some funds are required by state law. The District establishes other funds to control and manage money for particular purposes, such as accounting for student activity funds, or to show that it is properly using certain revenues, such as federal grants.

The District has two kinds of funds:

1) Governmental funds: Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

The District's governmental funds include the General Fund, Special Revenue Funds and Capital Projects Funds.

The required financial statements for governmental funds include a balance sheet and a statement of revenues, expenditures and changes in fund balances.

2) Proprietary funds: Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the government-wide financial statements. The District's enterprise funds, one type of proprietary fund, are the same as its business type activities, but provide more detail and additional information, such as cash flows. The District currently has one enterprise fund, the School Nutrition Fund.

The required financial statements for proprietary funds include a statement of net position, a statement of revenues, expenses and changes in fund net position and a statement of cash flows.

Reconciliations between the government-wide financial statements and the fund financial statements follow the fund financial statements.

## Government-Wide Financial Analysis

Figure A-3 below provides a summary of the District's net position at June 30, 2013 compared to June 30, 2012.

Figure A-3
Condensed Statement of Net Position

	Govern	mental	Busines	s Type	To	Total	
	Activ	ities	Activ	ities	Dis	trict	Change
	2013	2012	2013	2012	2013	2012	2012-2013
Current and other assets	\$ 1,880,526	\$ 1,633,501	<b>\$</b> 1,473	\$ 1,202	\$ 1,881,999	\$ 1,634,703	15.13%
Capital assets	725,598	747,625		<u> </u>	725,598	<u>747,625</u>	-2.95%
Total assets	2,606,124	2,381,126	1,473	1,202	2.607.597	2,382,328	9.46%
Long-term liabilities	85,000	8,025	_	_	85,000	8,025	959.19%
Other liabilities	1,188,204	931,758	1,997		1,190,201	931,758	27.74%
Total liabilities	1.273.204	939,783	1,997		1,275,201	939.783	35.69%
Net position							
Net investment in capital assets	725,598	747,625	-	-	725,598	747,625	-2.95%
Restricted	497,297	533,131	-	-	497,297	533,131	-6.72%
Unrestricted	110,025	160,587	(524)	1,202	109,501	161,789	-32.32%
Total net position	<u>\$ 1,332,920</u>	\$ 1,441,343	<u>\$ (524)</u>	<u>\$ 1,202</u>	\$ 1,332,396	\$ 1,442,545	-7.64%

The District's combined net position decreased by 8%, or \$110,149, from the prior year. The largest portion of the District's net position is the invested in capital assets (e.g., land, infrastructure, buildings and equipment).

Restricted net position represent resources that are subject to external restrictions, constitutional provisions or enabling legislation on how they can be used. The District's restricted net position decreased by \$35,834, or approximately 7% from the prior year. The decrease was primarily a result of increased expenses being larger than the increase in revenues.

Unrestricted net position – the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements – decreased by \$52,288 or approximately 32%. This decrease in unrestricted net position was a result of the District receiving less revenue than expenditures for the fiscal year in the School Nutrition Fund.

Figure A-4 shows the change in net position for the year ended June 30, 2013 compared to the year ended June 30, 2012.

Figure A-4
Change in Net Position

			·				
			Business Typ	e Activities	Total I	District	Total Change
Revenues	2013	2012	<u>2013</u>	<u>2012</u>	2013	2012	2012-2013
Program revenues							
Charges for service and sales	\$ 201,708	\$ 229,870	\$ 25,193	\$ 27,533	\$ 226,901	\$ 257,403	-11.85%
Operating grants	357,080	380,777	36,381	33,826	393,461	414,603	-5.10%
General revenues						4	•
Property tax	951,947	892,336	-	-	951,947	892,336	6.68%
Statewide sales, services and use tax	174,334	234,045	-	-	174,334	234,045	-25.51%
Unrestricted state grants	984,335	1,060,348	_	-	984,335	1,060,348	-7.17%
Contributions and donations	1,020	2,328	-	_	1,020	2,328	-56.19%
Unrestricted investment earnings	1,931	765	23	88	1,954	853	129.07%
Other	<u>17,944</u>	93,400			17,944	93,400	-80.79%
Total revenues	2,690,299	2,893,869	61,597	61,447	2,751,896	2,955,316	-6.88%
Program expenses							
Governmental activities							
Instruction	1,986,697	1,828,890	-	-	1,986,697	1,828,890	8.63%
Support services	526,826	537,729	-	-	526,826	537,729	-2.03%
Non-instructional programs	-	-	63,323	58,795	63,323	58,795	7.70%
Other expenses	285,199	221,143			285,199	221,143	28.97%
Total expenses	2,798,722	2,587,762	63,323	58,795	2,862,045	2,646,557	8.14%
Excess (deficiency) before transfers	(108,423)	306,107	(1,726)	2,652	(110,149)	308,759	-135.67%
Transfers		(45,691)		45,691			0.00%
Increase (decrease) in net position	(108,423)	260,416	(1,726)	48,343	(110,149)	308,759	-135.67%
Net position, beginning of year	1,441,343	1,180,927	1,202	(47,141)	1,442,545	1,133,786	27.23%
Net position, end of year	\$ 1,332,920	<u>\$1,441,343</u>	<u>\$ (524)</u>	<u>\$ 1,202</u>	\$ 1,332,396	<u>\$1,442,545</u>	-7.64%

In fiscal 2013, property tax and unrestricted state grants account for approximately 72% of the revenue from governmental activities while charges for service and operating grants and contributions account for almost 100% of the revenue from business type activities.

The District's total revenues were \$2,751,896 of which \$2,690,299 was for governmental activities and \$61,597 was for business type activities.

As shown in Figure A-4, the District as a whole experienced a 7% decrease in revenues and an 8% increase in expenses. Property tax revenues increased \$59,611 to fund increases in expenditures. The increases in expenses related to increases in the negotiated salary and benefits.

#### **Governmental Activities**

Revenues for governmental activities were \$2,690,299 and expenses were \$2,798,722 for the year ended June 30, 2013. In a difficult budget year, the District was unable to balance the budget by cutting most expenses.

The following table presents the total and net cost of the District's major governmental activities: instruction, support services, non-instructional programs and other expenses, for the year ended June 30, 2013 compared to the year ended June 30, 2012.

Figure A-5
Total and Net Cost of Governmental Activities

	Total	Cost of Servi	ces	Net	Net Cost of Services					
	-		Change			Change				
	<u>2013</u>	<u>2012</u>	2012-2013	<u>2013</u>	<u>2012</u>	2012-2013				
Instruction	\$ 1,986,697	\$ 1,828,890	8.6%	\$ 1,515,396	\$ 1,323,491	14.5%				
Support services	526,826	537,729	-2.0%	520,253	513,375	1.3%				
Non-instructional programs	-	-	0.0%	-	-	0.0%				
Other expenses	285,199	221,143	29.0%	204,285	140,249	45.7%				
Total expenses	<u>\$ 2,798,722</u>	\$ 2,587,762	8.2%	<u>\$ 2,239,934</u>	\$ 1,977,115	13.3%				

For the year ended June 30, 2013:

- The cost financed by users of the District's programs was \$201,708.
- Federal and state governments subsidized certain programs with grants and contributions totaling \$357,080.
- The net cost of governmental activities was financed with \$1,126,281 in property tax and other taxes and \$984,335 in unrestricted state grants.

#### **Business Type Activities**

Revenues of the District's business type activities during the year ended June 30, 2013 were \$61,597 representing a less than 1% increase over the prior year and expenses were \$63,323, an 8% increase over the prior year. The District's business type activities include the School Nutrition Fund. Revenues of these activities were comprised of charges for service, federal and state reimbursements and investment income.

## Individual Fund Analysis

As previously noted, the Morning Sun Community School District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The financial performance of the District as a whole is reflected in its governmental funds as well. As the District completed the year, its governmental funds reported a combined fund balance of \$637,567, slightly below last year's ending fund balances of \$647,779. This is due to the decrease in revenue for the year being more than the decrease in expenditures.

#### Governmental Fund Highlights

• The District's improving General Fund financial position is the product of many factors. The District was very conservative with expenditures during FY13.

• The Capital Projects, Statewide Sales, Services and Use Tax Fund balance decreased from \$433,690 in 2012 to \$421,823 in 2013 due to the increased amount spent on building projects during the year.

#### **Proprietary Fund Highlights**

The Proprietary Funds net position decreased from \$1,202 at June 30, 2012 to \$(524) at June 30, 2013, representing a decrease of approximately 144%. Revenues and expenditures increased due to increased food, supply and wage expenditures during the year ended June 30, 2013.

## **Budgetary Highlights**

During the year ended June 30, 2013, the Morning Sun Community School District did not amend its annual budget.

The District's revenues were \$803,238 less than budgeted revenues, a variance of 23%. The most significant variance resulted from the District receiving less in state aid than originally anticipated.

Total expenditures were \$1,177,598 less than budgeted, due primarily to the District's budget for the General Fund. It is the District's practice to budget expenditures at the maximum authorized spending authority for the General Fund. The District then manages or controls General Fund spending through its line-item budget. As a result, the District's certified budget should always exceed actual expenditures for the year.

In spite of the District's budgetary practice, the certified budget was exceeded in the other expenditures function due to the expenditures being budgeted in a different function than the expenditures were coded.

### Capital Asset and Debt Administration

#### **Capital Assets**

At June 30, 2013, the District had invested \$725,598 net of accumulated depreciation, in a broad range of capital assets, including land, buildings, computers, audio-visual equipment and transportation equipment. (See Figure A-6) This amount represents a net decrease of approximately 3% from last year. More detailed information about capital assets is available in Note 3 to the financial statements. Depreciation expense for the year was \$44,282.

The original cost of the District's capital assets was \$1,924,469. Governmental funds account for \$1,859,324 with the remainder of \$65,145 in the Proprietary, School Nutrition Fund.

The largest change in capital asset activity during the year occurred in the furniture and equipment category, which decreased from \$73,534 in 2012 to \$67,274 in 2013. This decrease was a result of annual depreciation expense during 2013.

Figure A-6 Capital Assets, Net of Depreciation

	Governi		Busines		Tot Dist:		Total Change
	2013	2012	2013	2012	2013	2012	2012-2013
Land	\$227,000	\$227,000	\$ -	\$ ~	\$227,000	\$227,000	0.00%
Buildings and improvements	332,818	341,618	-	_	332,818	341,618	-2.58%
Improvements, other than buildings	98,506	105,473	-	_	98,506	105,473	-6.61%
Furniture and equipment	67,274	<u>73,534</u>			67,274	73,534	-8.51%
Totals	<u>\$7</u> 25,598	<u>\$747,625</u>	<u>\$</u>	<u> </u>	<u>\$725,598</u>	\$747,625	-2.95%

#### Long-Term Debt

At June 30, 2013, the District had \$85,000 long-term debt outstanding. This represents an increase of 959% over the prior year. (See Figure A-7) Additional information about the District's long-term debt is presented in Note 4 to the financial statements.

The District continues to carry a general obligation bond rating of Aa3 assigned by national rating agencies to the District's debt. The Constitution of the State of Iowa limits the amount of general obligation debt districts can issue to 5 percent of the assessed value of all taxable property within the District. The District's outstanding general obligation debt is significantly below its constitutional debt limit of approximately \$2.7 million.

Figure A-7
Outstanding Long-term
Obligations

Total
Total
District
Change
2013
2012
2012-2013
\$85,000 \$ 8,025
959,19%

### Economic Factors Bearing on the District's Future

OPEB

At the time these financial statements were prepared and audited, the District was aware of several existing circumstances that could significantly affect its financial health in the future:

- The passing of the SILO Tax on March 2, 2004 was a positive fiscal highlight for FY05 and subsequent years for the Morning Sun Community School District, bringing in revenue for the Capital Project Fund of approximately \$150,000 each year.
- The District has experienced stable enrollment for the past several years and expects this to continue.
- The District also passed a new Revenue Purpose Statement in September 2013.

## Contacting the District's Financial Management

This financial report is designed to provide the District's citizens, taxpayers, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Kim Booth, District Secretary/Business Manager, Morning Sun Community School District, 311 Division Street, Morning Sun, Iowa 52640.

Basic Financial Statements

# MORNING SUN COMMUNITY SCHOOL DISTRICT Statement of Net Position June 30, 2013

Exhibit A

	Governmental	Business Typ	e
	Activities	Activities	Total
Assets	<u></u>		
Cash, cash equivalents and pooled investments	\$ 713,368	\$ -	\$ 713,368
Receivables			
Property tax			
Delinquent	14,288	-	14,288
Succeeding year	952,986	_	952,986
Accounts receivable	2,596	-	2,596
Income surtax	54,755	_	54,755
Due from other governments	142,533	J	142,533
Inventories	-	1,473	1,473
Non-depreciable capital assets	227,000	-	227,000
Capital assets, net of accumulated depreciation	498,598	<del>-</del>	498,598
Total assets	2,606,124	1,473	2,607,597
Liabilities	*		
Accounts payable	2,030	-	2,030
Negative cash	-	1,997	1,997
Due to other governments	233,188	_	233,188
Deferred revenue			
Succeeding year property tax	952,986	-	952,986
Long-term liabilities			
Portion due after one year			
Net OPEB liability	85,000		85,000
Total liabilities	1,273,204	_1,997	1,275,201
Net Position			
Net investment in capital assets	725,598	-	725,598
Restricted for			
Management levy purposes	64,126	-	64,126
Physical plant and equipment levy	11,348	-	11,348
School infrastructure	421,823	-	421,823
Unrestricted	110,025	(524)	109,501
Total net position	<u>\$1,332,920</u>	<u>\$ (524)</u>	<u>\$1,332,396</u>

MORNING SUN COMMUNITY SCHOOL DISTRICT Statement of Activities For the Year Ended June 30, 2013

Net (Expense) Revenue and Changes in Net Position	ness Tvne	Activities Total	(188 281)		- (102,915) - (1,515,396)		. (72.054)	(30.011)	(234,375)	(138,863)	(44,950)	(520,253)	(186 202)	(104,001)	- (18,083)	- (204.285)	(2,239,934)
	, Governmental Business Tyne		\$ (982,881)	(429,600)	(102,915)		(72.054)	(30,011)	(234,375)	(138,863)	(44,950)	(520,253)	(186,202)		(18,083)	(204,285)	(2,239,934)
	Capital Grants, Contributions and Restricted	Interest	<del>6/3</del>	r	1 1		1	. 1	1	ı	1	1	,	1	r	1	
Program Revenues	Operating Grants, Contributions and Restricted	Interest	\$ 258,059	11,534	269,593		t	ī	r	ı	6,573	6/6,0		80,914	1	80,914	357,080
	Charges	for Services	\$ 174,794	26,914	201,708		•	•	1			•	•		1	t	201,708
		Expenses	\$ 1,415,734	468,048	1,986,697		72,054	30,011	234,375	138,863	51,523	240,040	186,202	80,914	18,083	285,199	2,798,722
		Functions/Programs Governmental activities Instruction	Regular instruction	Special instruction	Other instruction	Support services	Student	Instructional staff	Administration	Operation and maintenance of plant	Transportation	Other expenses	Facilities acquisition	AEA flowthrough	Depreciation (unallocated) *		Total governmental activities

MORNING SUN COMMUNITY SCHOOL DISTRICT Statement of Activities

For the Year Ended June 30, 2013

			Program Revenues		Net (	Net (Expense) Revenue	enue
			Operating Grants,	Capital Grants,			
Functions/Programs (continued)		Charges	and Restricted	and Restricted	Governmental Business Tyne	Business Tyme	
Business type activities Non-instructional programs	Expenses	for Services	Interest	Interest	Activities	Activities	<u>Total</u>
Food service operations	\$ 63,323	\$ 25,193	\$ 36,381	ı <b>⇔</b>		\$ (1.749)	\$ (1,749)
Preschool/daycare program	•	•	ı	,	,		(2) (2)
Total business type activities	63,323	25,193	36,381	·   •		(1 749)	(1 749)
Total	\$ 2,862,045	\$ 226,901	\$ 393,461	<u>-</u>	(2,239,934)	(1,749)	(2,241,683)
General Revenues							
Property tax levied for							
General purposes					951.947	t	951 947
Statewide sales, services and use tax					174.334	: 1	174 334
Unrestricted state grants					984,335	ı	984 335
Contributions and donations					1,020	ľ	1.020
Unrestricted investment earnings					1,931	23	1,954
Omer					17,944	t	17,944
Total general revenues					2,131,511	23	2,131,534
Change in net position					(108,423)	(1,726)	(110,149)
Net position beginning of year					1,441,343	1,202	1,442,545
Net position end of year					\$ 1,332,920	\$ (524)	\$ 1,332,396

<sup>\*</sup> This amount excludes the depreciation included in the direct expenses of the various programs.

Exhibit C

## Balance Sheet Governmental Funds June 30, 2013

		Capital		
		<b>Projects</b>		
		Statewide	Nonmajor	
		Sales, Services	Governmental	
	<u>General</u>	and Use Tax	<b>Funds</b>	Total
Assets				
Cash, cash equivalents and pooled investments	\$ 315,210	\$ 323,487	\$ 74,671	\$ 713,368
Receivables				,
Property tax				
Delinquent	13,485	-	803	14,288
Succeeding year	877,986	**	75,000	952,986
Accounts receivable	2,596	-	_	2,596
Income surtax	54,755	_	_	54,755
Due from other governments	44,197	98,336		142,533
Total assets	<u>\$1,308,229</u>	\$ 421,823	\$150,474	\$1,880,526
Liabilities and Fund Balances				
Liabilities				
Accounts payable	\$ 2,030	\$ -	\$ -	\$ 2,030
Due to other governments	233,188	_	<u>-</u>	233,188
Deferred revenue	,			22,100
Succeeding year property tax	877,986	_	75,000	952,986
Income surtax	54,755	-		54,755
Total liabilities	1,167,959		75,000	1,242,959
Fund balances				
Restricted for				
Management levy purposes	-	_	64,126	64,126
School infrastructure	-	421,823	,	421,823
Physical plant and equipment	_	, -	11,348	11,348
Unassigned	140,270	<u>-</u>	<b>-</b>	140,270
Total fund balances	140,270	421,823	75,474	637,567
Total liabilities and fund balances	\$1,308,229	\$ 421,823	\$150,474	\$1,880,526

## MORNING SUN COMMUNITY SCHOOL DISTRICT Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position June 30, 2013

Exhibit D

Total fund balances of governmental funds	\$	637,567
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds.		725,598
Other long-term assets are not available to pay current period expenditures and, therefore, are deferred in the governmental funds.		54,755
Long-term liabilities, specifically net OPEB liability, are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds.		(85,000)
Net position of governmental activities	<u>\$ 1</u>	,332,920

Exhibit E

## Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds

For the Year Ended June 30, 2013

		Capital		
		Projects		
		Statewide		
		Sales, Services		
	<u>General</u>	and Use Tax	Nonmajor	<u>Total</u>
Revenues	<del></del>		110111110101	1044
Local sources				
Local tax	\$ 901,109	\$ 82,451	\$ 50,047	\$1,033,607
Tuition	199,458	-	Ψ 20,047	199,458
Other	23,118	_	26	23,144
State sources	1,267,004	91,884	20	1,358,888
Federal sources	74,411	- -	_	74,411
Total revenues	2,465,100	174,335	50,073	2,689,508
	<u></u>			2,009,500
Expenditures				
Current				
Instruction				•
Regular	1,349,356	_	12,274	1 261 620
Special	420,616	<del>-</del>	34,500	1,361,630
Other	99,845	_	34,300	455,116 99,845
	1,869,817		46,774	1,916,591
Support services	1,000,017		10,774	1,010,001
Student	68,915			69.015
Instructional staff	28,911	<del>-</del>	-	68,915
Administration	·	-	1 707	28,911
Operation & maintenance of plant	223,032	-	1,787	224,819
Transportation	121,440 56,767	· -	13,664 1,497	135,104
Timbpotanion	499,065	<del></del>	16,948	58,264 516,013
Other expenditures	<del>- 4</del> 55,005	<del></del>	10,546	310,013
~		197 202		106.000
Facilities acquisition AEA flowthrough	- 80,914	186,202	-	186,202
7XL71 Howahough	80,914	186 202	<del></del>	80,914
Total expenditures		186,202	62 722	267,116
Total expenditures	2,449,796	<u> 186,202</u>	63,722	_2,699,720
Change in fund balance	15 204	(11.067)	(10 (40)	(10.010)
Change in fund balance Fund balance, beginning of year	15,304 124,966	(11,867) 433,690	(13,649)	(10,212)
Fund balance, beginning of year	\$ 140,270	\$421,823	89,123 \$ 75,474	647,779 \$ 627,567
i and balance, ond or year	\$ 140,270	Φ421,823	<u>\$ 75,474</u>	\$ 637,567

See notes to financial statements.

Reconciliation of the Statement of Revenues, Expenditures and
Changes in Fund Balances - Governmental Funds
to the Statement of Activities
For the Year Ended June 30, 2013

Exhibit F

## Change in fund balances - total governmental funds

\$ (10,212)

## Amounts reported for governmental activities in the Statement of Activities are different because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, those costs are not reported in the Statement of Activities and are allocated over their estimated useful lives as depreciation expense in the Statement of Activities. Capital outlay expenditures and depreciation expense are as follows:

Expenditures for capital assets Depreciation expense

\$22,255

(44,282)

(22,027)

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.

791

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds, as follows:

Other postemployment benefits

(76,975)

#### Change in net position of governmental activities

\$(108,423)

## Exhibit G

## Statement of Net Position Proprietary Fund June 30, 2013

A garata	Nonmajor School Nutrition
Assets	
Current assets	
Inventories	\$ 1,473
Liabilities	
Current liabilities	
Negative cash	1,997
Net Position Unrestricted Total net position	(524) \$ (524)

Exhibit H

## Statement of Revenues, Expenses and Changes in Net Position Proprietary Fund

## For the Year Ended June 30, 2013

	Nonmajor
	School
	<u>Nutrition</u>
Operating revenue	
Local sources	
Charges for service	\$25,193
Operating expenses	
Support services	
Operation and maintenance of plant	
Purchased services	262
Non-instructional programs	
Food service operations	
Salaries	28,150
Benefits	4,594
Purchased services	280
Supplies	30,037
	63,061
Total operating expenses	63,323
Operating loss	(38,130)
Non-operating revenues	
Interest income	23
State sources	576
Federal sources	_35,805
Total non-operating revenues	_36,404
Decrease in net position	(1,726)
Net position, beginning of year	1,202
Net position, end of year	<u>\$ (524)</u>

## Exhibit I

## Statement of Cash Flows

## Proprietary Fund

For the Year Ended June 30, 2013

	Nonmajor
	School
	<u>Nutrition</u>
Cash flows from operating activities	
Cash received from sale of services	\$ 25,193
Cash payments to employees for services  Cash payments to suppliers for goods and services	(32,744) (25,210)
Net cash used in operating activities	(32,761)
Cash flows from non-capital financing activities	
State grants received	576
Federal grants received	<u>31,946</u>
Net cash provided by non-capital financing activities	32,522
Cash flows from capital and related financing activities	<del>_</del>
Cash flows from investing activities Interest on investments	23
Net decrease in cash and cash equivalents	(216)
Cash and cash equivalents, beginning of year	216
Cash and cash equivalents, end of year	<u>\$</u>
Reconciliation of operating loss to net cash	
used in operating activities	
Operating loss	\$(38,130)
Adjustments to reconcile operating loss to	, , ,
net cash used in operating activities	
Commodities used	3,859
(Increase) in inventory	(487)
Increase in negative cash	1,997
Net cash used in operating activities	\$(32,761)

## Non-cash investing, capital and related financing activities

During the year ended June 30, 2013, the District received \$3,859 of federal commodities.

## MORNING SUN COMMUNITY SCHOOL DISTRICT Notes to Financial Statements

June 30, 2013

## Note 1. Summary of Significant Accounting Policies

The Morning Sun Community School District is a political subdivision of the State of Iowa and operates public schools for children in grades kindergarten through twelve. Students in grades 7-12 attend other local school districts under whole-grade sharing agreements. The geographic area served includes the City of Morning Sun, Iowa, and the agricultural territory in Des Moines and Louisa Counties. The District is governed by a Board of Education whose members are elected on a non-partisan basis.

The District's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

## A. Reporting Entity

For financial reporting purposes, Morning Sun Community School District has included all funds, organizations, agencies, boards, commissions, and authorities. The District has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on, the District. The Morning Sun Community School District has no component units which meet the Governmental Accounting Standards Board criteria.

<u>Jointly Governed Organizations</u> - The District participates in a jointly governed organization that provides services to the District but does not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The District is a member of the County Assessor's Conference Board.

#### B. Basis of Presentation

<u>Government-wide Financial Statements</u> - The Statement of Net Position (previously referred to as net assets) and the Statement of Activities report information on all of the activities of the District. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for service.

The Statement of Net Position presents the District's assets and liabilities, with the difference reported as net position. Net position is reported in the following categories:

Net investment in capital assets consists of capital assets, net of accumulated depreciation.

Restricted net position results when constraints placed on net position use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position consists of net position not meeting the definition of the preceding categories. Unrestricted net position often has constraints on resources imposed by management which can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions and interest that are restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

<u>Fund Financial Statements</u> - Separate financial statements are provided for governmental and proprietary funds. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as other nonmajor governmental funds.

The District reports the following major governmental funds:

The General Fund is the general operating fund of the District. All general tax revenues and other revenues not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenditures, including instructional, support and other costs.

The Capital Projects - Statewide Sales, Services and Use Tax Fund is used to account all resources used in the acquisition and construction of capital facilities and other capital assets from the revenue of the Statewide Sales, Services and Use Tax.

The District reports no major proprietary funds. However, it reports one nonmajor enterprise fund, the School Nutrition Fund which is used to account for the food service operations of the District.

## C. Measurement Focus and Basis of Accounting

The government-wide and proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days after year end.

Property tax, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest associated with the current fiscal period are all considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the District.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. Capital asset acquisitions are reported as expenditures in governmental funds.

Under the terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs, and then general revenues.

When an expenditure is incurred in governmental funds which can be paid using either restricted or unrestricted resources, the District's policy is generally to first apply the expenditure toward restricted fund balance and then to less-restrictive classifications — committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the District's Enterprise Fund are charges to customers for sales and services. Operating expenses for the Enterprise Fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The District maintains its financial records on the cash basis. The financial statements of the District are prepared by making memorandum adjusting entries to the cash basis financial records.

## D. Assets, Liabilities and Fund Equity

The following accounting policies are followed in preparing the financial statements:

<u>Cash, Cash Equivalents and Pooled Investments</u> - The cash balances of most District funds are pooled and invested. Investments are stated at fair value, except for the investment in the Iowa Schools Joint Investment Trust, which is valued at amortized cost and nonnegotiable certificates of deposit which are stated at cost.

The Iowa Schools Joint Investment Trust is a common law trust established under Iowa law and is administered by an appointed investment management company. The fair value of the position in the trust is the same as the value of the shares.

For purposes of the statement of cash flows, all short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash, and at the day of purchase, have a maturity date no longer than three months.

<u>Property Tax Receivable</u> - Property tax in governmental funds is accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date that the tax asking is certified by the Board of Education. Delinquent property tax receivable represents unpaid taxes for the current year and prior years. The succeeding year property tax receivable represents taxes certified by the Board of Education to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the District is required to certify its budget in April of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding property tax receivable has been recorded, the related revenue is deferred in both the government-wide and fund financial statements and will not be recognized as revenue until the year for which it is levied.

Property tax revenue recognized in these funds become due and collectible in September and March of the fiscal year with a 1½ % per month penalty for delinquent payments; is based on January 1, 2011 assessed property valuations; is for the tax accrual period July 1, 2012 through June 30, 2013 and reflects the tax asking contained in the budget certified to the County Board of Supervisors in April 2012.

<u>Due From Other Governments</u> - Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants and reimbursements from other

governments.

<u>Inventories</u> - Inventories are valued at cost using the first-in, first-out method for purchased items and government commodities. Inventories of proprietary funds are recorded as expenses when consumed rather than when purchased or received.

<u>Capital Assets</u> - Capital assets, which include property, furniture and equipment, are reported in the applicable governmental or business type activities columns in the government-wide Statement of Net Position. Capital assets are recorded at historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets are defined by the District as assets with an initial, individual cost in excess of the following thresholds and estimated useful lives in excess of two years.

Asset Class	<u>Amount</u>
Land	\$ 1,500
Buildings	\$ 1,500
Improvements other than buildings	\$ 1,500
Intangibles	\$50,000
Furniture and equipment:	ŕ
School Nutrition Fund equipment	\$ 500
Other furniture and equipment	\$ 1,500

Capital assets are depreciated using the straight line method of depreciation over the following estimated useful lives:

Asset Class	Estimated Useful Lives
Buildings	50 years
Improvements to buildings	20 years
Intangibles	5-10 years
Furniture and equipment	5-12 years

<u>Deferred Revenue</u> - Although certain revenues are measurable, they are not available. Available means collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current year. Deferred revenue in the governmental fund financial statements represents the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current year or expected to be collected soon enough thereafter to be used to pay liabilities of the current year. Deferred revenue consists of property tax and income surtax receivables not collected within sixty days after year end.

Deferred revenue in the Statement of Net Position consists of succeeding year property tax receivable that will not be recognized as revenue until the year for which it is levied.

<u>Fund Equity</u> - In the governmental fund financial statements, fund equity is classified as follows:

Restricted - Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors or state or federal laws or imposed by law through constitutional provisions or enabling legislation.

Unassigned - All amounts not included in other spendable classifications.

<u>Net Position</u> - In the district-wide Statement of Net Position, net position is reported as restricted when constraints placed on net position use are either externally imposed by creditors, grantors, contributors or laws and regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

Net position restricted through enabling legislation includes \$421,823 for school infrastructure, \$11,348 for physical plant and equipment and \$64,126 for management levy purposes.

## E. <u>Budgeting and Budgetary Accounting</u>

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2013, expenditures in the other expenditures function exceeded the amount budgeted.

#### F. Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### Note 2. Cash, Cash Equivalents and Pooled Investments

The District's deposits in banks at June 30, 2013 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The District is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Education; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment

companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

At June 30, 2013, the District had investments in the Iowa Schools Joint Investment Trust Diversified Portfolio which are valued at an amortized cost of \$191,468 pursuant to Rule 2a-7 under the Investment Company Act of 1940.

Credit risk. The investments in the Iowa Schools Joint Investment Trust were rated AAAm by Standard and Poor's Financial Services.

Note 3. Capital Assets

Capital assets activity for the year ended June 30, 2013 was as follows:

	Balance,			Balance,
	Beginning			End of
Governmental activities	of Year	<u>Additions</u>	<u>Deletions</u>	<u>Year</u>
Capital assets not being depreciated:				
Land	\$ 227,000	<u>\$</u>	<u>\$</u> -	\$ 227,000
Capital assets being depreciated:				
Buildings and improvements	873,237	-	-	873,237
Improvements other than buildings	242,202	_	-	242,202
Furniture and equipment	494,630	22,255		516,885
Total capital assets being depreciated	1,610,069	22,255	=	1,632,324
Less accumulated depreciation for:				
Buildings and improvements	531,619	8,800	-	540,419
Improvements other than buildings	136,729	6,967	-	143,696
Furniture and equipment	421,096	28,515		449,611
Total accumulated depreciation	1,089,444	44,282		1,133,726
Total capital assets being depreciated, net	520,625	(22,027)	<del>_</del>	498,598
Governmental activities capital assets, net	<u>\$ 747,625</u>	\$ (22,027)	<u>\$ -</u>	\$ 725,598
Business type activities				
Furniture and equipment	\$ 65,145	\$ -	\$ -	\$ 65,145
Less accumulated depreciation	65,145	<del>_</del>		65,145
Business type activities capital assets, net	<u>\$</u>	<u>\$</u>	<u>\$ -</u>	\$ -

Depreciation expense was charged to the following functions:

#### Governmental activities

:	
Instruction	
Regular	\$ 12,617
Transportation	13,582
	26,199
Unallocated depreciation	18,083
Total governmental activities depreciation expense	<u>\$ 44,282</u>
Business type activities	
Food services	\$ -

## Note 4. Long-Term Liabilities

Changes in long-term liabilities for the year ended June 30, 2013 are summarized as follows:

	Balance,	Balance,	Due
	Beginning	End	Within
	of Year Additions R	Reductions of Year	One Year
Governmental activities			
OPEB liability	\$ 8,025 \$ 76,975	\$ - \$ 85,000	\$ -

#### Note 5. Pension and Retirement Benefits

The District contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, IA, 50306-9117.

Plan members were required to contribute 5.78%, 5.38% and 4.50% of their annual covered salary and the District was required to contribute 8.67%, 8.07% and 6.95% of annual covered payroll for the years ended June 30, 2013, 2012 and 2011 respectively. Contribution requirements are established by State statute. The District's contribution to IPERS for the years ended June 30, 2013, 2012 and 2011 were \$102,011, \$92,858 and \$88,655, respectively, equal to the required contributions for each year.

### Note 6. Other Postemployment Benefits (OPEB)

<u>Plan Description</u> - The District operates a single-employer retiree benefit plan which provides medical and prescription drug benefits for retirees and their spouses. There are 19 active and no retired members in the plan. Retired participants must be age 55 or older at retirement.

The medical/prescription drug benefits are provided through a fully-insured plan with Wellmark. Retirees under age 65 pay the same premium for the medical/prescription drug benefits as active employees, which results in an implicit rate subsidy and an OPEB liability.

<u>Funding Policy</u> - The contribution requirements of the plan members are established and may be amended by the District. The District currently finances the retiree benefit plan on a pay-as-you-go basis.

Annual OPEB Cost and Net OPEB Obligation - The District's annual OPEB cost is calculated based on the annual required contribution (ARC) of the District, an amount actuarially determined in accordance with GASB Statement No. 45. The ARC represents a level of funding which, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

The following table shows the components of the District's annual OPEB cost for the year ended June 30, 2013, the amount actually contributed to the plan and changes in the District's net OPEB obligation:

Annual required contribution	\$ 13,000
Interest on net OPEB obligation	4,000
Adjustment to annual required contribution	70,975
Annual OPEB cost	87,975
Contributions made	_(11,000)
Increase in net OPEB obligation	76,975
Net OPEB obligation beginning of year	8,025
Net OPEB obligation end of year	<u>\$ 85,000</u>

For calculation of the net OPEB obligation, the actuary has set the transition day as July 1, 2009. The end of year net OPEB asset was calculated by the actuary as the cumulative difference between the actuarially determined funding requirements and the actual contributions for the year ended June 30, 2013.

For the year ended June 30, 2013, the District contributed 85% of the \$1,000 to the medical plan. Plan members eligible for benefits contributed the remaining amount of the premium costs for the OPEB obligation.

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation as of June 30, 2013 are summarized as follows:

			Percentage of	Net		
Year	A	nnual	Annual OPEB	OPEB		
Ended	<u>OP</u>	EB Cost	Cost Contributed	<b>Obligation</b>		
6/30/2011	\$	5,010	0.0%	\$ 3,010		
6/30/2012	\$	5,015	0.0%	\$ 8,025		
6/30/2013	\$	14,000	78.6%	\$ 85,000		

Funded Status and Funding Progress - As of July 1, 2012, the most recent actuarial valuation date for the period July 1, 2012 through June 30, 2013, the actuarial accrued liability was \$132,000, with no actuarial value of assets, resulting in an unfunded actuarial accrued liability (UAAL) of \$132,000. The covered payroll (annual payroll of active employees covered by the plan) was approximately \$1.2 million and the ratio of UAAL to covered payroll was 10.8%. As of June 30, 2013, there were no trust fund assets.

Actuarial Methods and Assumptions - Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the health care cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress, presented as Required Supplementary Information in the section following the Notes to Financial Statements will present multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the plan as understood by the employer and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

As of July 1, 2012 actuarial valuation date, the projected unit credit actuarial cost method was used. The actuarial assumptions include a 4.5% discount rate based on the District's funding policy. The projected annual medical trend rate is 11%. The ultimate medical trend rate is 6%. The medical trend rate is reduced 0.5% each year until reaching the 6% ultimate trend rate.

Mortality rates are from the RP-2000 Group Annuity Mortality Table, applied on a gender-specific basis. Annual retirement and termination probabilities were developed from the retirement probabilities from the IPERS Actuarial Report as of June 30, 2011 and applying the termination factors used in the IPERS Actuarial Report as of June 30, 2011.

Projected claim costs of the medical plan are \$472.00 for single and \$1,128.00 for individual and spouse. Upon retirement, the retired participant is assumed to pay 100% of the required premium. The salary increase rate was assumed to be 3.5% per year. The UAAL is being amortized as a level percentage of projected payroll expense on an open basis over 30 years.

### Note 7. Risk Management

The District is exposed to various risks of loss related to torts; theft; damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The District assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

### Note 8. Area Education Agency

The District is required by the Code of Iowa to budget for its share of special education support, media, and educational services provided through the Area Education Agency. The District's actual amount for this purpose totaled \$80,914 for the year ended June 30, 2013 and is recorded in the General Fund by making a memorandum adjusting entry to the cash basis financial statements.

### Note 9. Contingencies

Grant Funding - The District participates in a number of federal and state programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants were subjected to local audit but still remain open to audit by the appropriate grantor government. If expenditures are disallowed by the grantor government due to noncompliance with grant program regulations, the District may be required to reimburse the grantor government. As of June 30, 2013, significant amounts of grant expenditures have not been audited by granting authorities but the District believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any of the individual governmental funds or the overall financial position of the District.

Required Supplementary Information

MORNING SUN COMMUNITY SCHOOL DISTRICT

Budgetary Comparison Schedule of Revenues, Expenditures/Expenses and Changes in Balances - Budget and Actual

# All Governmental Funds and Proprietary Fund

Required Supplementary Information For the Year Ended June 30, 2013

	Governmental	Proprietary				Final to
	Funds	Fund	Total	Budgetec	Budgeted Amounts	Actual
	<u>Actual</u>	<u>Actual</u>	Actual	Original	Final	Variance
Revenues						
Local sources	\$1,256,209	\$ 25,216	\$1,281,425	\$1,905,568	\$1,905,568	\$(624,143)
State sources	1,358,888	576	1,359,464	1,408,775	1,408,775	(49,311)
Federal sources	74,411	35,805	110,216	240,000	240,000	(129,784)
Total revenues	2,689,508	61,597	2,751,105	3,554,343	3,554,343	(803,238)
Expenditures/expenses						
Instruction	1,916,591	ī	1,916,591	1,950,000	1,950,000	33,409
Support services	516,013	262	516,275	1,725,200	1,725,200	1,208,925
Non-instructional programs	•	63,061	63,061	134,700	134,700	71,639
Other expenditures	267,116	ı	267,116	130,741	130,741	(136,375)
Total expenditures/expenses	2,699,720	63,323	2,763,043	3,940,641	3,940,641	1,177,598
Deficiency of revenues under expenditures/expenses	(10,212)	(1,726)	(11,938)	(386,298)	(386,298)	374,360
Balance, beginning of year	647,779	1,202	648,981	753,767		(104,786)
Balance, end of year	\$ 637,567	\$ (524)	\$ 637,043	\$ 367,469	\$ 367,469	\$ 269,574

# MORNING SUN COMMUNITY SCHOOL DISTRICT Notes to Required Supplementary Information – Budgetary Reporting For the Year Ended June 30, 2013

This budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the Board of Education annually adopts a budget following required public notice and hearing for all funds. The budget may be amended during the year utilizing similar statutorily prescribed procedures. The District's budget is prepared on the GAAP basis.

Formal and legal budgetary control for the certified budget is based upon four major classes of expenditures/expenses known as functions, not by fund. These four functions are instruction, support services, non-instructional programs and other expenditures. Although the budget document presents function expenditures or expenses by fund, the legal level of control is at the aggregated function level, not by fund. The Code of Iowa also provides District expenditures in the General Fund may not exceed the amount authorized by the school finance formula. During the year, the District did not adopt any budget amendments.

During the year ended June 30, 2013, expenditures in the other expenditures function exceeded the amount budgeted.

### Schedule of Funding Progress for the Retiree Health Plan Required Supplementary Information

Year Ended June 30,	Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
2010	July 1, 2009	\$ -	\$ 82,000	\$ 82,000	0%	\$1,326,792	6.2%
2011	July 1, 2009	\$ -	\$ 82,000	\$ 82,000	0%	\$1,268,429	6.5%
2012	July 1, 2009	\$ -	\$ 82,000	\$ 82,000	0%	\$1,250,189	6.6%
2013	July 1, 2012	\$ -	\$132,000	\$132,000	0%	\$1,220,803	10.8%

See Note 6 in the accompanying Notes to Financial Statements for the plan description, funding policy, annual OPEB cost, net OPEB obligation, funded status and funding progress.

Supplementary Information

Schedule 1

### Combining Balance Sheet Nonmajor Governmental Funds June 30, 2013

	Special Revenue	Capital Projects Physical	
	Management	Plant and Equipment	
Assets	<u>Levy</u>	<u>Levy</u>	<u>Total</u>
	Ф. 62.000	<b>#</b> 11 0 (0	<b>*</b> = 4 <= 4
Cash, cash equivalents and pooled investments Receivables	\$ 63,323	\$ 11,348	\$ 74,671
Property tax			
Delinquent	803		002
Succeeding year	75,000		803 75,000
Total assets	\$139,126	\$ 11,348	\$150,474
Liabilities and Fund Balances			
Liabilities			
Deferred revenue			_
Succeeding year property tax	\$ 75,000	\$ -	\$ 75,000
Fund balances			
Restricted for			
Management levy purposes	64,126	_	64,126
Physical plant and equipment		11,348	11,348
Total fund balances	64,126	11,348	75,474
Total liabilities and fund balances	\$139,126	\$ 11,348	\$150,474

Schedule 2

# Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds For the Year Ended June 30, 2013

	Special	Capital	
	Revenue	Projects	
		Physical	
		Plant and	
	Management	Equipment	
Revenues	<u>Levy</u>	<u>Levy</u>	<u>Total</u>
Local sources			
Local tax	\$ 50,047	\$ -	\$ 50,047
Other	13	13	26
Total revenues	50,060	13	50,073
Expenditures			
Current			
Instruction			
Regular	12,274	<u></u>	12,274
Special	34,500		34,500
Total instruction	46,774		46,774
Support services			<u> </u>
Administration	1,787	_	1,787
Operation and maintenance of plant	13,664	<del>-</del>	13,664
Transportation	_ 1,497	-	1,497
Total support services	16,948	<u>-</u>	16,948
Total expenditures	63,722		63,722
Net change in fund balances	(13,662)	13	(13,649)
Fund balances, beginning of year	77,788	11,335	89,123
Fund balances, end of year	\$ 64,126	<u>\$11,348</u>	\$ 75,474

MORNING SUN COMMUNITY SCHOOL DISTRICT Schedule of Revenues by Source and Expenditures by Function All Governmental Funds

All Governmental Funds For the Last Ten Years

	2004		CEY CYY \$		105 149	103,140	1,045,986	\$2,417,069			\$1 506 738	40.00,136	077,71	ı	27 787	21,409	212,132	120,761	28,044	84,958	\$2,266,472
	2005		\$ 707 103		141 474	+/+,1+1	999,550	\$2,513,874			\$1 665 278	48 168	901,01	•	89 124	25.013	309,111	154,935	34,094	52,949	\$2,443,233
	2006		\$ 733 483	468 233	50 175	C1160C	1,088,780	\$2,417,130			\$1,414,682	268,192	21,522	717,17	81 557	36.302	193.872	154,092	37,055	52,121	\$2,326,391
	2007		\$ 767,387	374 903	112,252		1,150,726	\$2,499,103			\$1,410,647	264.987	14 139	/	79.001	27.795	234,498	191,342	32,157	130,150	\$2,456,778
Modified Accrual Basis	2008		\$ 769,237	565,525	75.294	10000	1,172,733	\$2,649,019			\$1,513,488	330,433	37,023		80.443	28,312	258,045	191,355	37,885	145,998	\$2,697,612
Modified A	2009		\$ 791,866	489,147	264,420	1 056 205	80.051	\$2,881,879			\$1,556,146	305,761	31,528		106,958	29,274	430,554	191,864	36,427	50,107	\$2,820,861
	2010		\$ 858,439	229,970	24,415	074 511	285,273	\$2,372,608			\$1,489,824	307,443	38,730	<b>.</b>	106,115	32,218	226,088	157,017	36,472	179,331	\$2,660,797
	<u>2011</u>		\$ 864,187	227,615	88,737	-	=	\$2,550,087			\$1,358,539	360,548	77,272		122,077	25,431	217,148	134,388	38,531	49,305	\$2,473,187
	2012		\$1,126,363	227,428	98,934	1 336 668	104,457	\$2,893,850			\$1,381,253	350,108	81,106		77,027	29,475	217,754	146,019	55,841	150,523 80.894	\$2,570,000
	2013		\$1,033,607	199,458	23,144	1 358 888	74,411	\$2,689,508			\$1,361,630	455,116	99,845		68,915	28,911	224,819	135,104	58,264	186,202 80,914	\$2,699,720
f	Kevenues	Local sources	Local tax	Tuition	Other	State sources	Federal sources	Total revenues Expenditures	Current	Instruction	Regular	Special	Other	Support services	Student	Instructional staff	Administration	Operation and maintenance of plant	Transportation Other expenditures	Facilities acquisition AEA flowthrough	Total expenditures

### Kay L. Chapman, CPA PC

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Independent Auditor's Report on Internal Control
over Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards

To the Board of Education of Morning Sun Community School District:

I have audited in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Governmental Auditing Standards</u>, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of Morning Sun Community School District as of and for the year ended June 30, 2013, and the related notes to financial statements, which collectively comprise the District's basic financial statements, and have issued my report thereon dated December 16, 2013.

### Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered Morning Sun Community School District's internal control over financial reporting to determine the audit procedures appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Morning Sun Community School District's internal control. Accordingly, I do not express an opinion on the effectiveness of Morning Community School District's internal control.

My consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings, I identified deficiencies in internal control I consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the District's financial statements will not be prevented or detected and corrected on a timely basis. I

consider the deficiencies described in Part I of the accompanying Schedule of Findings as items A and B to be material weaknesses.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Morning Sun Community School District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of non-compliance or other matters that are required to be reported under <u>Government Auditing Standards</u>. However, I noted certain immaterial instances of non-compliance or other matters which are described in Part II of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the District's operations for the year ended June 30, 2013 are based exclusively on knowledge obtained from procedures performed during my audit of the financial statements of the District. Since my audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

### Morning Sun Community School District's Responses to Findings

Morning Sun Community School District's responses to the findings identified in my audit are described in the accompanying Schedule of Findings. Morning Sun Community School District's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on them.

### Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

I would like to acknowledge the many courtesies and assistance extended to me by personnel of Morning Sun Community School District during the course of my audit. Should you have any questions concerning any of the about matters, I shall be pleased to discuss them with you at your convenience.

Kay L. Chapman, CPA PC

Kax &. Chysman, OA R.

December 16, 2013

### MORNING SUN COMMUNITY SCHOOL DISTRICT Schedule of Findings For the Year Ended June 30, 2013

### Part I. Findings Related to the Financial Statements

### **INSTANCES OF NON-COMPLIANCE**

No matters were noted.

### **INTERNAL CONTROL DEFICIENCIES**

A. Segregation of Duties - The limited number of accounting personnel makes it difficult to achieve adequate internal accounting control through the segregation of duties and responsibilities. I noted that the same individual performs the following duties: recording and processing cash receipts, preparing checks and bank reconciliations, preparation of journals and general financial information for ledger posting, and the analysis of financial information. A small staff makes it difficult to establish an ideal system of automatic internal checks on accounting record accuracy and reliability. This is not an unusual condition but it is important the District officials are aware that the condition exists.

Recommendation - I realize that with a limited number of office employees, segregation of duties is difficult. However, the District should review the operating procedures of the District to obtain the maximum internal control possible under the circumstances.

Response - We will review our procedures and implement changes to improve internal control, as we deem necessary.

Conclusion - Response accepted.

B. Financial Statement Preparation - Financial statement preparation is the responsibility of the District. At the present time, District personnel do not have the skills necessary to prepare the District's financial statements and related note disclosures in compliance with generally accepted accounting principles (GAAP). This is not an unusual situation for small governmental entities.

Recommendation - The business manager should consider obtaining additional GAAP training through reading relevant accounting literature and/or attending professional education courses. Since GAAP reporting and disclosures change constantly, the business manager should consider taking training annually to stay upto-date on GAAP reporting and disclosure requirements. The District should also obtain current governmental accounting, reporting and disclosure reference materials and update them as new pronouncements become effective.

Schedule of Findings For the Year Ended June 30, 2013

Response - We believe that the business manager has sufficient knowledge to perform her daily duties and take responsibility for the annual financial statements and footnote disclosure in compliance with GAAP, as prepared by the auditor. We certainly understand the need for continuing education classes for all of our staff, including the business manager. However, we have a limited budget and must continually prioritize needs. We will investigate alternatives, but believe that it would not be an efficient use of District funds to get and maintain the necessary training for the business manager to comply with this recommendation. Nor do we consider hiring additional staff possessing these skills to be a feasible option.

Conclusion - Response accepted.

C. Use of District's Federal Identification Number - It was noted during the audit that the student bank organization is using the District's federal identification number on its bank account.

Recommendation - Organizations that are not part of the school district should not use the District's federal identification number. The District should contact the organization and insist that it discontinue using the District's federal identification number. If the organization continues to use the District's federal identification number, the organization's funds and records should be incorporated into the District's accounting system as agency funds.

Response - We will talk to the organization about getting its own federal identification number and insist that it discontinue using the District's.

Conclusion - Response accepted.

### Part II. Other Findings Related to Required Statutory Reporting:

1. Certified Budget - Expenditures for the year ended June 30, 2013 exceeded the amount budgeted in the other expenditures function.

Recommendation - The certified budget should have been amended in accordance with Chapter 24.9 of the Code of Iowa before expenditures were allowed to exceed the budget.

Response - Future budgets will be amended in sufficient amounts to ensure the certified budget is not exceeded.

Conclusion - Response accepted.

### Schedule of Findings For the Year Ended June 30, 2013

- 2. Questionable Expenditures I noted no expenditures that may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- 3. Travel Expense No expenditures of District money for travel expenses of spouses of District officials or employees were noted. No travel advances to District officials or employees were noted.
- 4. Business Transactions No business transactions between the District and District officials were noted.
- 5. Bond Coverage Surety bond coverage of District officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.
- 6. Board Minutes I noted no transactions requiring Board approval which had not been approved by the Board.
- 7. Certified Enrollment No variances in the basic enrollment data certified to the Iowa Department of Education were noted.
- 8. Supplementary Weighting No variance regarding the supplementary weighting certified to the Iowa Department of Education were noted.
- 9. Deposits and Investments I noted no instances of noncompliance with the deposit and investment provisions of Chapter 12B and Chapter 12C of the Code of Iowa and the District's investment policy.
- 10. Certified Annual Reports The Certified Annual Report was filed with the Department of Education timely.
- 11. Categorical Funding No instances were noted of categorical funding used to supplant rather than supplement other funds.
- 12. Statewide Sales, Services and Use Tax No instances of non-compliance with the use of the statewide sales, services and use tax revenue provisions of Chapter 423F.3 of the Code of Iowa were noted.

Pursuant to Chapter 423F.5 of the Code of Iowa, the annual audit is required to include certain reporting elements related to the statewide sales, services and use tax revenue. Districts are required to include these reporting elements in the Certified Annual Report (CAR) submitted to the Iowa Department of Education. For the year ended June 30, 2013, the District reported the following information regarding the statewide sales, services and use tax revenue in the District's CAR:

## MORNING SUN COMMUNITY SCHOOL DISTRICT Schedule of Findings

For the Year Ended June 30, 2013

Beginning balance	\$ 433,690
Revenues	ŕ
Statewide sales and services tax revenue	174,335
Expenditures/transfers out	,
School infrastructure	
School infrastructure construction	(186,202)
Ending balance	\$ 421,823

For the year ended June 30, 2013, the District did not reduce any levies as a result of the moneys received under Chapter 423E or 423F of the Code of Iowa.

### MORNING SUN COMMUNITY SCHOOL DISTRICT Audit Staff June 30, 2013

This audit was performed by

Kay Chapman, CPA Terri Slater, staff accountant